

# Ironwood Homeowners Association Monthly Meeting

November 9, 2021

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**Meeting called to order at 7:00 pm by President David Brown**

**Board Members Present:** JoEllen Bahnsen, David Brown, Amy Mortensen, Susan Parrent, Linda Rheeling and Ali Preston

**Residents Present:** None

**Residents Comments and Concerns:**

None

**Presidents Report:**

Exchanged email with resident whose yard backs up to Northtown regarding the taking down of a tree and possible replacement of it. Also had complaint about LKM hitting boulders in their backyard when mowing and knocking them out of place. Told her she could contact LKM regarding the mowers and Walt about getting the tree replaced.

Talked on phone with resident who had a coyote hanging around her house. She had contacted animal control and was told she would have to hire a trapper to catch and remove the coyote. Wanted to know if Association would help pay for the trapper. Suggested that she check with neighbors to see if they had the same concern and maybe three or four of them could go together to pay for the trapper.

Exchanged email with resident in 300 block of Ironwood who wanted to know where to find the latest fence guidelines since they are thinking about requesting a fence. Informed them that the latest guidelines were on the website but that on November 1st they would be getting the proposed guidelines to be voted on in January.

Had 60 copies of the proposed bylaws and fence guidelines printed. Folded and mailed out 53 copies on October 31st and sent the same material out to the email list on Monday, November 1st.

Exchanged emails with several residents who, after receiving the proposed by-laws, had questions regarding the Board's current policies regarding two signatures on checks, the voting by email on motions, how the board deals with properties that are abandoned or in foreclosure and how we determine what a quorum is.

Received an email from \*\*\* \*\*\*\*\* who did a proof reading of the proposed Fence Guidelines and By-Laws. I made the necessary grammatical changes to the files posted on IHOA.org.

**Vice President's Report:**

Nothing to report.

**Secretary's Report:**

The minutes of the October 12, 2021 Monthly Meeting were presented. Motion was made and seconded to approve the meeting minutes with corrections (Rheeling/Parrent). Motion carried, none opposed.

### **Treasurer's Report:**

JoEllen Bahnsen reported income of \$0.00 and expenses of \$2,931.28 at the November meeting.

Reviewed the current bank statement.

Treasurer's report was received and filed.

2022 budget reviewed. Motion to approve (Brown/Mortensen). Motion carried with none opposed.

### **Beautification Report:**

Walt Clark was absent during the meeting. Since the last meeting an email motion to plant 3 spruce trees at total cost of \$1,200.00 was sent to all Board members. All Board members responded to the email. All Board members approved the motion. Motion carried.

### **Communications Report:**

Website usage is down during October.

December newsletter deadline is on Friday November 12, 2021.

Ali Preston suggested to put a fence guidelines button on the website. After the vote, if the by-laws and fence guidelines are approved and no longer a part of the by-laws they will be separated.

Ali Preston suggested using a third-party email vendor to send communications to prevent members not receiving emails or having it directed to spam. David Brown will contact Pearl Technologies for information on how the emails are set up. Ali Preston will bring some options and pricing for a third-party platform email communication for discussion next month.

### **Covenants Report:**

- \*\*\* Ironwood – Trash bins are still outside. In October Town was to send a violation letter. The Town visited the location, and the Town gave information and a card to a resident. The Town then sent the violation letter early November. Board supports a covenants violation letter to be sent.
- \*\*\*\* Foxwood – Motorhome parked next to house. A letter sent on 10/20/21 and the Motorhome has been moved.
- \*\*\* Ironwood – Motorhome parked in driveway. Has been moved since the last meeting.

- \*\*\*\* Ironwood – Enclosed trailer parked in driveway. Board supports a covenant violation notice letter. Give until December 14<sup>th</sup> to move the trailer or attend the next board meeting to discuss. Second notice will be the lawyer notification, due to prior notifications.
- \*\*\*\* Haverhill – Letter sent about barrier. Board will postpone further review of this until the Spring
- \*\*\*\* Tamarack – The trailer is large and parked in the street overnight. Observations will be made and discussed, as home improvements appear to be completed, and the driveway/garage is now useable and accessible.
- \*\*\* Ironwood – A shed has been installed in the trees on the east side of the home. This is a covenant violation, as no board approval was given to install. Board supports a covenant violation notice letter.

**SUV/Government Report:**

Jim was not present.

**Newcomers Report:**

Chris was not present.

**Old Business:**

None.

**New Business:**

Layout for the dues/proxy was discussed. Email will go out for example and feedback from JoEllen Bahnsen. JoEllen suggested listing the Secretary as the proxy option since the President and Vice President are both up for election. Additionally, the Treasurer counts the ballots and would not be a suitable name for a proxy option. Susan Parrent then suggested putting all Board members names that are not up for election as proxy options. Amy Mortensen reminded Susan that this was suggested last year by resident \*\*\*\*\*. The Board did not approve this suggestion listing only one name. Amy suggested that the Board has a history of being consistent and we should continue with that standard set. The President and Vice President are both up for election so the next name in line would be that of the Secretary.

**Adjournment:** Motion made to adjourn and seconded (Preston/Rheeling) at 8:25 PM.

**Next Meeting will be December 14, 2021 at 7:00pm.**